

**RECORD OF PROCEEDINGS
REGULAR MEETING
AUGUST 25, 2025**

The Bath Township Board of Trustees met in the Trustee Meeting Room on August 25, 2025 at 4:00pm for the purpose of conducting the business of the Township. The President of the Board, Mrs. Elaina Goodrich convened the meeting. Trustees present were Mr. Sean Gaffney, Mrs. Elaina Goodrich, and Mrs. Sharon Troike.

CALL TO ORDER

Mrs. Goodrich called the meeting to order at 4:00pm.

PLEDGE OF ALLEGIANCE

Mrs. Goodrich requested the audience join her in the Pledge of Allegiance.

WELCOME

Mrs. Goodrich welcomed everyone in attendance and stated the purpose of the meeting is to conduct the business of Bath Township. There will be time for citizen comments at the end of the meeting.

APPROVAL OF AGENDA

Mrs. Goodrich requested, and **Mrs. Troike moved to approve the agenda. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

FISCAL OFFICER LAURA TUTTLE

Report/Recommendations

1. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to approve regular purchase orders 2025-01065 through 2025-01101 and payments in the amount of \$228,623.27.**

Included in the payments are the following:

- \$165,570.00 to Wichert for annual liability insurance policy renewal (Admin)

Mrs. Troike seconded the motion. The Fiscal Officer called the roll.

Mr. Gaffney, **Aye**

Mrs. Goodrich, **Aye**

Mrs. Troike, **Aye**

MOTION PASSED

2. Fiscal Officer Tuttle recommended, and **Mrs. Troike moved to approve meeting minutes for the May 5, 2025 and May 12, 2025 Special Meetings. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
3. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to approve meeting minutes for the July 14, 2025 Regular Meeting. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**
4. Fiscal Officer Tuttle stated the correspondence log is available for public view.

POLICE CHIEF VITO F. SINOPOLI

Report/Recommendations

1. Chief Sinopoli requested the Trustees consider Resolution 2025-31 Bath Community Fund Grant – Police. Mrs. Troike introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2025-31
TO APPLY FOR THE BATH COMMUNITY FUND GRANT**

WHEREAS, the Bath Community Fund (BCF) carries out volunteer service in the local community and raises funds to improve the lives of residents in the Bath Township area, and;

WHEREAS, BCF has been supporting the community through contributions since 2016, and;

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WHEREAS, BCF has monies available as a grant to be used for applicable projects in the community, and;

WHEREAS, the Bath Township Board of Trustees desires financial assistance for the Bath Township Police Department to purchase software in connection with accident investigation/ reconstruction utilizing drone data collected at a scene;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Bath Community Fund; and
2. Susan Bartlett, Administrative Assistant, is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance; and
3. Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program.

FURTHER, that the Fiscal Officer be directed to use Special Revenue Fund 685 and if the grant is awarded, to amend the 2025 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Mr. Gaffney seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Goodrich, **Aye**
Mrs. Troike, **Aye**
Mr. Gaffney, **Aye**

Resolution Adopted

ASSISTANT FIRE CHIEF JOHN RODRIGUEZ

Report/Recommendations

1. Assistant Fire Chief Rodriguez recommended, and **Mr. Gaffney moved to remove Part Time Firefighter/Paramedic Brycen Neuhauser from probationary status effective September 3, 2025. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**
2. Assistant Fire Chief Rodriguez recommended, and **Mrs. Troike moved to accept the resignation of Full Time Firefighter/Paramedic Rachel Rexroad effective August 28, 2025. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
3. Assistant Fire Chief Rodriguez recommended, and **Mr. Gaffney moved to post internally for a Full Time Firefighter/Paramedic position on August 26, 2025, for a period of 8 days. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**

SERVICE DIRECTOR CAINE COLLINS

Report/Recommendations

1. Service Director Collins recommended, and **Mrs. Troike moved to accept the resignations from the following seasonal employees: Hunter Woznicki (August 12) and Connor Roose (August 13). Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

PARKS DIRECTOR JEFF FRANCE

Report/Recommendations

1. Parks Director France recommended, and **Mr. Gaffney moved to contract with North Coast Geomatics for boundary survey work at Bath Hills Park in the amount of \$2,250.00. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**

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2. Parks Director France recommended, and **Mrs. Troike moved to contract with EDG for professional services related to the parking lot expansion, stormwater management, and site planning at Bath Community Park in the amount of \$38,850.00. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

PLANNING DIRECTOR / ZONING INSPECTOR WILLAM FUNK

No Report/Recommendations

ADMINISTRATOR VITO F. SINOPOLI

Report/Recommendations

1. Administrator Sinopoli recommended and **Mr. Gaffney moved to enter into a 3-year contract with TextMyGov for resident communication services in the amount of \$9,000.00 per year plus a one-time setup fee of \$1,000.00. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**
2. Administrator Sinopoli recommended and **Mrs. Troike moved to contract with Wertz Geotechnical Engineering for engineering services at 1615 N. Cleveland Massillon Rd. not to exceed \$5,000.00. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
3. Administrator Sinopoli recommended and **Mr. Gaffney moved to enter into a Community Partnership Funding Agreement with Summit County Storm Water Management District. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**
4. Administrator Sinopoli recommended and **Mrs. Troike moved to approve the donation of 24 books titled “Stone Barns of America” by Robert Kroeger to aid in Discover Bath Barns Subcommittee’s mission of heritage preservation. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
5. Administrator Sinopoli requested the Trustees consider Resolution 2025-32 Local Share Increase for Overage on the Cleveland Massillon Sidewalk Project
Mr. Gaffney presented the following Resolution and moved its adoption:

RESOLUTION 2025-32

LOCAL SHARE INCREASE FOR OVERAGE ON THE CLEVELAND MASSILLON SIDEWALK PROJECT

WHEREAS, the Bath Township Trustees have previously entered into an Agreement with the County of Summit and the Ohio Department of Transportation to design and construct a sidewalk along the west side of Cleveland Massillon Rd; and

WHEREAS, the Bath Township Trustees and the Summit County Engineer have entered into a contract with Geauga Highway for construction of the sidewalk; and

WHEREAS, the official Engineer’s Estimate for the project was \$512,332.48 with a local match of 20% to Bath Township; and

WHEREAS, Geauga Highway was the lowest and most responsible bid of \$445,246.24; and

WHEREAS, following completion of the work and inspection, it was determined an engineering elevation along the northern limits of the project created a stormwater issue necessitating removal of 200 lineal feet of sidewalk and reconstructing the same; and

WHEREAS, the projected cost of the repair is approximately \$30,000.00 creating a local share increase of approximately \$6,000.00 to Bath Township for the project.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the Summit County Engineer’s recommendation to allow the removal and repair of 200 lineal feet of sidewalk;

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2. That Township Administrator Vito F. Sinopoli is hereby authorized and directed to execute and file all information and documentation required for the cost overage;
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project; and,
4. Pursuant to R.C. 5705.41(D)(1), the Township fiscal officer certifies the amount required under the continuing contract to be performed in whole or in part in an ensuing fiscal year, has been lawfully appropriated for such purpose and is in the treasury of an appropriate fund free from any previous encumbrances.

FURTHER, that the Fiscal Officer be directed to use Special Revenue Fund 314, Permanent Improvements, and to amend the 2025 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Second by Mrs. Troike, discussion and roll called:

Mrs. Goodrich, **Aye**

Mrs. Troike, **Aye**

Mr. Gaffney, **Aye**

Resolution Adopted

TRUSTEES: ELAINA GOODRICH, SHARON TROIKE, AND SEAN GAFFNEY

COMMUNITY UPDATES

Courtney Rothermel, of Direction Home, and Rebecca Cool, of the Victim Assistance Program, both provided comprehensive overviews of their institutions and the support they provide to the community.

FUTURE TRUSTEE MEETINGS AND EVENTS

Discover Tour: Ira Valley 18 10-19 10	September 7, 2025, 1pm	Hale Farm and Village parking lot
Appearance Review Commission	September 8, 2025, 5pm	Trustee Meeting Room
Board of Trustees Meeting	September 8, 2025, 6:30pm	Trustee Meeting Room
Heritage Corridors of Bath	September 10, 2025, 4:30pm	Trustee Conference Room
Zoning Commission	September 11, 2025, 6pm	Trustee Meeting Room
Water and Sewer District Board	September 15, 2025, 6pm	Trustee Conference Room
Board of Zoning appeals	September 16, 2025, 7pm	Trustee Meeting Room
Heritage Corridors of Bath Barn Social	September 17, 2025, 6-8pm	Shade Tree Farm
Park Board	September 18, 2025, 6pm	Trustee Meeting Room
Board of Trustees Meeting	September 22, 2025, 4pm	Trustee Meeting Room

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 4:51pm.

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Elaina E. Goodrich, President
Bath Township Board of Trustees

Sharon A. Troike, Vice President
Bath Township Board of Trustees

Sean F. Gaffney
Bath Township Board of Trustees

Laura Tuttle
Fiscal Officer

Date: August 25, 2025
Bath Township Board of Trustees